



## *the Courtyard... An event room*

### Room Minimums and Room Fees

#### *Weekday Lunch Events*

**F&B Minimum:      Room Fee:**

**Lunch Events (Semi-Private)**

\$350

\$250

11am-4pm, Tuesday through Friday. This rate is a for semi-private room only. It is for half of the courtyard event room only and excludes the garden. Other parties may be conducted during your event. There is a curtain that can be closed to divide the room. (Garden can be added to a Lunch semi-private room rental for an additional \$125).

**Lunch Events (Private)**

\$700

\$495

11am-4pm, Tuesday through Friday. This rate is for full private use of the courtyard event space. (Includes the garden) No other parties or public seating would be conducted during this time.

#### *Weekend Lunch Events*

**Lunch Events (Semi-Private)**

\$400

\$350

11am-4pm, Saturday & Sunday. This rate is for a semi-private room only. It is for half of the courtyard event room only and excludes garden. Other parties may be conducted during your event. There is a curtain that can be closed to divide the room. (Garden can be added to a Lunch semi-private room rental for an additional \$125).

**Lunch Events (Private)**

\$900

\$595

11am-4pm, Saturday & Sunday. This rate is for full private use of the courtyard event space. (Includes the garden) No other parties or public seating would be conducted during this time.

#### *Weekday Dinner Events*

**Dinner Event (Semi-Private)**

\$500

\$395

4pm-9pm, Tuesday through Thursday. This rate is for a semi-private room only. It is for half of the courtyard event room only and excludes the garden. Other parties may be conducted during your event. There is a curtain that can be closed to divide the room. (Garden can be added to a Dinner semi-private room rental for an additional \$175).

**Dinner Event (Private)** \$850 \$650  
 4pm-9pm, Tuesday through Thursday. This rate is for full private use of the courtyard event space. (Includes the garden) No other parties or public seating would be conducted during this time.

*Weekend Dinner Events*

**F&B Minimum:    Room Fee:**

**Dinner Event (Semi-Private)** \$800 \$495  
 4pm-10pm, Friday & Saturday. This rate is for a semi-private room only. It is for half of the courtyard event room only and excludes the garden. Other parties may be conducted during your event. There is a curtain that can be closed to divide the room. (Garden can be added to a Dinner semi-private room rental for an additional \$175).

**Dinner Event (Private)** \$1250 \$895  
 4pm-10pm, Friday and Saturday evening. This rate is for full private use of the courtyard event space. (Includes the garden) No other parties or public seating would be conducted during this time.

*Garden Parties*

**Courtyard Garden Parties Lunch (Private Only)** \$250 \$200  
 11am-4pm, Tuesday through Sunday. This rate is for full private use of the outside Garden space. 25 or less guests. No other parties or public seating would be conducted during this time. No buffets, plated events only.

**Courtyard Garden Parties Dinner (Private Only)** \$350 \$300  
 4pm-close, Tuesday through Saturday evening. This rate is for full private use of the outside Garden space. 25 or less guests. No other parties or public seating would be conducted during this time. No buffets, plated events only.

*Nantucket Room Events*

**Nantucket Room or Back Porch Lunch (Semi-Private)** \$200 \$195  
 11am-4pm, Tuesday through Sunday. 30 guests or less. No other parties or public seating would be conducted during this time. Disclaimer: Back double doors must remain open, per fire department.

**Nantucket Room or Back Porch Dinner (Semi-Private)** \$400 \$295  
 4pm-close, Tuesday through Saturday evening. 30 guests or less. No other parties or public seating would be conducted during this time. Disclaimer: Back double doors must remain open, per fire department.

**Important Details:**

- Room rental is for a maximum of 3 hours for all events.
- Additional hours for any event can be added at a rate of \$150-\$250 an hour. (Depending on time and space. Advance notice is required.)
- Room F&B Minimums include, food and beverages only but EXCLUDE tax and tip.
- One Check is recommended. Two is allowed. Any additional separate checks will need to be discussed with the event coordinator.

- Disclaimer for Garden parties: Local train does come through several times per day
- When renting a semi-private room, choice of which half/side is on a first come basis. Only exception is if an additional semi-private event is being conducted at the same time as your event and they choose to add the Garden, then they will be in the front room so the rooms are attached.
- Event menu is for a minimum of 20 guests.
- Tax and Gratuity excluded from all food pricing.
- Final head count and menu due 14 days prior to event.
- Final bill is due 10 days prior to the event.
- A deposit and signed event contract is due prior to officially booking an event. No dates will be held without a deposit and signed event contract.
- **All deposits and monies paid are non-refundable.**
- Music: The French Market provides house music free of charge for your convenience. However, DJ or outside music is allowed at the guests expense. They will need to provide their own speakers. The French Market has the right to request an adjustment in volume and music with explicit lyrics is not tolerated. If a change in music needs to take place, hired DJ or host will be notified by the Event Coordinator.

### **Room Fee Includes:**

(All items below are for use at The French Market only. Any additional items needed can be rented. Look under "Rentals" for rates).

- Utilities
- Set up
- Break Down/Clean
- Tables
- Chairs (non-slip covered)
- Table Cloths
- Dishes
- Glassware
- Silverware
- Buffet Dishes
- Overhead House Music (not live)
- Tea Lights
- Topiaries centerpieces (if requested)

### **Misc Options and Fees**

- We add 20% gratuity and a 7% Buffet set-up fee (If applicable)
- Manned Action Stations are \$75 (each person) (Carving, Shrimp and Grits Station, etc)

### **Bar**

- Private Bar Set up for Beer & Wine is \$175 (Includes one Bartender for 3 hours)
- Full Private Bar set up, includes 10 variations of liquor, beer & wine, is \$195 (Includes one Bartender for 3 hours)
- Weddings are an additional \$50 for all bar set-ups (Includes one Bartender for 5 hours)
- One Bartender can adequately serve up to 60 people, for events over 60 guests an additional Bartender will be assigned at a flat rate of \$50. Weddings are an additional \$125.

- Minimum Bar tab for a Beer & Wine Private Bar is \$300. Minimum Bar tab for a Full Private Bar is \$500. (Minimum tab does not include set up fees, tax or gratuity)
- Complete Bar Packages are available, ask Event Coordinator.

### **Rentals**

- Project Tables are \$30 Each (Gift table, outside cakes, cupcakes, candy bars and/or any project table for event) Includes table, linen, cake plates, napkins and silverware
- Wedding Cake Tables are \$75 Each. Includes: Cake table, linen, knife, plates, napkins, forks and cake cutting service.
- Assorted Wood Lanterns: Small \$15 each or Large \$20 each (includes one LED candle inside)
- Tall Silver Candelabra Centerpiece are \$40 each (includes taper candles)
- Large Standing A-frame Chalkboard with a personal custom message or greeting are \$30 each.
- Projector screen use \$35
- Additional Decorating options available such as other centerpieces, plate chargers, runners, sashes or colored table toppers... ask TFM Event Coordinator.

We also have several great hostess gifts available in the retail store!  
Call ahead and we can set up individual gifts for each place setting. Prices start as low as \$1.95 each!

*We look forward to your special event!*

**To book your event/party, contact Event Coordinator at:  
770-403-9567 or email: [Events@frenchmarkettavern.com](mailto:Events@frenchmarkettavern.com)**